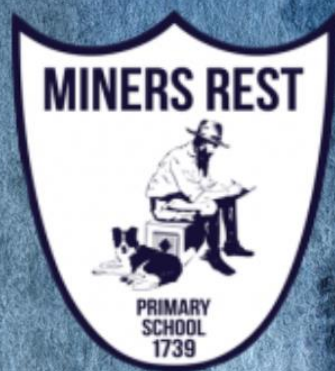


Courage Kindness Respect



**MINERS REST  
PRIMARY SCHOOL**

**FAMILY  
HANDBOOK**

**2024**



## PRINCIPAL'S MESSAGE

Welcome to Miners Rest Primary School.

I would like to extend to you a very warm welcome to our school and know that your experience with us will be both positive and rewarding. Education and learning is not the sole domain of teachers and schools. At Miners Rest Primary School and Kindergarten, we value the partnership between parents, students, teachers, the home, the school, and the community. We believe that we have an excellent school and kindergarten with a great reputation, and we continually strive to continue and further enhance quality experiences and connections.

The aim of this booklet is to provide information, specific to our school for our families, and prospective families. Please keep this booklet in a safe place so that it can be referenced as required.

If there is anything you wish to clarify, or find out more about, please feel free to ask our friendly administration staff. If you have any suggestions to further improve our school, and communications, please let us know.

We look forward to your contribution and involvement throughout your child's education at Miners Rest Primary School and Kindergarten.



Kylie Nissen

Miners Rest Primary School – Principal  
Miners Rest Kindergarten & OSHC – Director

## STATEMENT OF VALUES

*Miners Rest Primary School – Promoting Healthy, Safe and Respectful School Communities*

**Miners Rest Primary School** recognises the importance of the partnership between schools and parents to support student learning, engagement and wellbeing. We share a commitment to, and a responsibility for, ensuring inclusive, safe and orderly environments for children and young people.

This Statement of Values sets out our behavioural expectations of all members in this school community, including the Principal, all school staff, parents, students and visitors. It respects the diversity of individuals in our school community and addresses the shared responsibilities of all members in building safe and respectful school communities.

Discrimination, sexual and other forms of harassment, bullying, violence, aggression and threatening behaviour are unacceptable and will not be tolerated in this school.

Our Statement of Values acknowledges that parents and school staff are strongly motivated to do their best for every child. Everyone has the right to differing opinions and views and to raise concerns, as long as we do this respectfully as a community working together.

## RESPONSIBILITIES

*As the Principal and School Leaders, we will:*

- work collaboratively to create a school environment where respectful and safe conduct is expected of everyone.
- behave in a manner consistent with the standards of our profession and meet core responsibilities to provide inclusive, safe and orderly environments.
- plan, implement and monitor arrangements to ensure the care, safety, security and general wellbeing of all students in attendance at this school is protected.
- identify and support students who are or may be at risk.
- do our best to ensure every child achieves their potential.
- work with parents to understand their child's needs and, where necessary, adapt the learning environment accordingly.
- respond appropriately when inclusive, safe or orderly behaviour is not demonstrated and implement appropriate interventions and sanctions when required in accordance with the Department of Education, PROTECT and the VRQA Child Safety Standards.
- make known to parents the school's communication and complaints procedures; and
- ask any person who is acting in an offensive or disorderly way to leave the school grounds.

*As Teachers and Non-Teaching Staff, we will:*

- model positive behaviour to students consistent with the standards of our profession
- proactively engage with parents about student outcomes
- work with parents to understand the needs of each student and, where necessary, adapt the learning environment accordingly

- work collaboratively with parents to improve learning and wellbeing outcomes for students with additional needs
- communicate with the Principal and School Leaders in the event we anticipate or face any tension or challenging behaviours from parents
- support each other to demonstrate professional and respectful behaviours
- treat all members of the school community with respect; and
- comply with the Child Safety Standards, policies, procedures and guidelines in accordance with DE, PROTECT and the VRQA.

*As Parents/Carers, we will:*

- model positive behaviour to our child/ren
- ensure punctual and regular attendance by my child/ren, every day the school is open for instruction
- take an interest in our child's school and learning
- work with the school to achieve the best outcomes for our child/ren
- communicate constructively with the school and use expected processes and protocols when raising concerns
- support school staff to maintain a safe learning environment for all students
- follow the school's complaints processes; and
- treat all school leaders, staff, students, and other members of the school community with respect.

*As Students, we will:*

- model positive behaviour to other students
- comply with and model school values
- behave in a safe and responsible manner
- respect ourselves, other members of the school community and the school environment
- actively participate in all school activities/events
- not disrupt the learning of others and make the most of our educational opportunities; and
- respect and care the property of our own, others and the school.

*As Community Members, we will:*

- model positive behaviour to the school community
- treat other members of the school community with respect
- support school staff to maintain a safe and orderly learning environment for all students; and
- utilise the school's communications policy to communicate with the school.

*The Department of Education will:*

- provide support and advice to Principals to equip them to manage and respond to challenging behaviour of students, parents, and staff
- provide practical guidance and resources to support schools to manage and respond to challenging behaviour of students, parents, and staff
- provide practical guidance and resources to support schools to respond to and prevent bullying and promote cyber-safety and wellbeing

- provide access to evidence-based resources and strategies to increase student safety, wellbeing, and engagement
- provide schools with practical and legal support as required; and
- provide parents with practical guidance and resources to resolve conflicts with the school.

## CONSEQUENCES FOR FAILING TO UPHOLD THE STATEMENT OF VALUES

### *Unreasonable Behaviours*

Behaviours that are considered inappropriate on and adjacent to school grounds or in relation to school business and that do not uphold the principles of this Statement of Values include when a person:

- is rude, aggressive or harasses others
- sends rude, confronting or threatening letters, emails, text messages or social media posts
- is manipulative or threatening
- speaks in an aggressive tone, either in person or over the telephone
- makes sexist, racist or derogatory comments
- inappropriately uses social media as a forum to raise concerns/make complaints against the school; and
- is not respecting personal space, e.g. standing very close.

### *Consequences*

Principals are responsible for determining what constitutes reasonable and unreasonable behaviour. Unreasonable behaviour and/or failure to uphold the principles of this Statement of Values may lead to further investigation and the implementation of appropriate consequences. This may include:

- utilising mediation and counselling services
- alternative communication strategies being applied
- formal notice preventing entry onto school premises or attendance at school activities.

Written notice will follow any verbal notice given, which may include:

- an intervention order being sought; and
- informing the police which may result in a charge of trespass or assault.

By agreeing to meet specified standards of positive behaviour, everyone in our school community can be assured that they will be treated with fairness and respect. In turn, this will help to create a school that is safe and orderly, where everyone is empowered to participate and learn.

## SCHOOL PROFILE

### *SCHOOL VALUES: Courage, Kindness & Respect*

Miners Rest Primary School is approximately 10km north-west of Ballarat. The school was established in the mid-19<sup>th</sup> Century and is set in a growth corridor of the Ballarat region. The school provides an engaging, authentic, and progressive learning environment that meets the needs of its enrolment. We currently have 353 students across sixteen classrooms and our expansive school site offers collaborative learning spaces, a competition-sized Gymnasium, an Arts Centre, and Kitchen Garden facilities. Our outdoor facilities also include passive

learning areas, as well as four playgrounds, two tennis courts, a basketball court and both a turf and a synthetic grass oval. The school is the educational hub of the community and its young families, providing learning opportunities from the early years to adulthood.

We have the Miners Rest Kindergarten onsite, with the school as Service Provider, allowing for a comprehensive transition program and an Out of School Hours Care Program which includes Holiday Care for families.

Our School improvement Team consists of a Principal, Assistant Principal and two Learning Specialists. The staffing profile includes 28 teaching & Education Support staff. Our specialised subjects include Physical Education, Visual & Performing Arts and STEM, as well as a schoolwide focus on Indigenous Culture K-6. Our curriculum provides rich and diverse learning opportunities to maximise the literate and numerate potential of all students. The curriculum is aligned to the Victorian Curriculum and delivered via an agreed pedagogical understanding that reflects current best practices and follows the Miners Rest Primary School Instructional Model.

Students experience a supportive Student Leadership Program at Miners Rest Primary School, and our Student Leadership Model consists of School Captains and Vice-Captains, House Captains, Specialist Captains, and Junior School Council. Students are supported to develop their social and emotional capabilities, so that they feel happy and safe to learn. We embrace our school values of Kindness, Respect and Courage, our students follow a code of conduct agreement, and the Respectful Relationships Program is the foundation of our learning and wellbeing at Miners Rest Primary School.

***MOTTO: “With Knowledge We Grow”***

## OUTSIDE SCHOOL HOURS CARE (OSHC) PROGRAM

Our Outside School Hours Care (OSHC) Program aims to provide a safe, secure and stimulating environment for children at the highest possible standard. The OSHC Program is a not-for-profit service to Primary School age children and Wrap Around Care for 3- to 4-year-olds in our Kindergarten Program. The OSHC Program operates in the OSHC Centre – to the east of the Brady Building.

### **Operating Times**

<b>Before School Care</b>	7:00 am – 8:45 am
<b>After School Care</b>	3:20 pm – 6:00 pm
<b>Wrap Around Care</b>	1:30 pm – 6:00 pm
<b>Short Stay Wrap Around Care</b>	1:30 pm – 3:20 pm

**Holiday Care / Student Free Days**

8:00 am – 5:30 pm

***Childcare Subsidy rebates are available to families that are entitled to the discount, please contact Centrelink to confirm your eligibility/entitlements and for more information.***

## **Objectives**

- To offer a flexible program that responds to the care and recreational needs of all children.
- To provide an environment for all children that is both safe and challenging.
- To foster all children's individuality, recognise individual needs and promote the physical health and wellbeing of all children.
- To ensure that the program accurately reflects the needs of all children and families/caregivers.
- To acknowledge the importance of families/caregiver's contributions to the program.
- To acknowledge and be aware of the cultural background of families/caregivers.
- To meet the National Quality Standards for Out of School Hours Care (OSHC) under the Education & Care Services National Law & Regulation 2011.

The OSHC Program is committed to nurturing and extending each child's cognitive, physical, emotional and intellectual development in a child-friendly, supportive and fun environment. The service offers a planned, flexible and balanced program, which will respond to children, parents/caregivers and staff needs. Within the children's program, the service provides learning experiences that expose children to many different and varied subjects. Special events such as celebrations, excursions and fancy-dress days are also undertaken.

## **PARENT PAYMENT ARRANGEMENTS**

### **Educational Items for students to own - booklists:**

Families will be required to purchase items from Radmac for children to individually own and use. Radmac will provide the consumable items required via an itemised booklist order per year level, which will be forwarded to families in Term 4 to submit directly to Radmac. Orders received/paid for by the due date will be delivered to the school and distributed to students by classroom teachers, on the first day of the school year.

### **Extra-Curricular essential education Subscriptions & activities – provided on a user-pay basis:**

Miners Rest Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

We encourage you to purchase the necessary annual subscription, along with any required items, or activity for your child. Please ensure payment is made to the subscription business or the school by

the DUE DATE which will be clearly indicated on the relevant forms. The cost of extra-curricular items and activities will be advised throughout the year.

## Money to school

Please do not allow children to bring any unnecessary money to school. All monies should be sent to school in a school envelope. Envelopes should be clearly marked with the student's name, room number, amount of money enclosed stated, along with a description as to why the payment has been made. Receipts will be issued once processed and emailed accordingly. All money sent to school should be placed in classroom money pouches in the morning, so accurate records can be retained. We encourage all payments via EFTPOS, BPay or direct deposits. Cash payments in large amounts, must come directly to the office please.

## Payment of School Charges

Miners Rest Primary School offers families a variety of ways to make payments for school charges.

- In Person:** Cash, cheque, EFTPOS, and credit card (Visa and MasterCard).
- By Phone:** Credit card (Visa and MasterCard).
- BPay:** Via the internet and using the BPay reference data on your family statement. This may be one off amounts, or a regular scheduled payment. Please send remittance advice or email the school with any specific allocation requirements.
- Payment Plans:** We strongly encourage payment plans for ALL families, which should be commenced at the start of each school year. It is amazing how a small weekly payment adds up over time and assists greatly in reducing lump sum payments for excursion/camp/activity charges. Please contact the office staff to arrange a payment plan.

## Camps, Sports and Excursions Fund (CSEF) Allowance

Parents/carers holding a valid concession card issued by Centrelink, may be eligible to apply for the Victorian Government Camps, Sports, and Excursion Fund (CSEF) allowance. Application forms are available at the beginning of each year from the office. Eligible applicants will have the funds paid directly into their family school account, and will be allocated to any relevant student camp, sporting activity and/or excursion during the year.

## State School Relief (SSR) – Foundation Uniform Package

Families who are eligible for the CSEF Allowance and who have a student starting in Foundation, may also qualify for the State School Relief (SSR) Foundation Uniform Package initiative. The package includes (1) windcheater or rugby jumper, (1) track pants and (1) pair of runners.

## Conveyance Allowance

Parents may be eligible to claim Conveyance Allowance to assist with travel costs, if your child is attending the nearest (or zoned) Government primary school and lives 4.8kms or more from the school, via the shortest practicable route. If you require further information or an application form, please contact the office.

## Overdue Accounts



Accounts will be emailed to families for any money that is outstanding to the school, at least once each term. If you are experiencing difficulty paying lump sum amounts for an activity/excursion, please do not hesitate to speak with office staff, so alternatives payments can be arranged. As previously stated, we encourage families to arrange payment plans at the start of each school year, which will ensure a smooth year ahead with regards to lump sum payments.

**Miners Rest Primary School is committed to providing high quality learning opportunities for all students. Your support in providing uniform and paying the costs of necessary items, subscriptions, camps, excursions and other school charges is greatly appreciated.**



## SCHOOL ROUTINE

### School Times

<b>SESSION 1 &amp; 2</b>	<b>9:00am – 11:00am</b>	Recess (5 mins eating time, 25 mins playtime)
<b>SESSION 3 &amp; 4</b>	<b>11:30am – 1:30pm</b>	Lunch (10 mins eating time, 40 mins playtime)
<b>SESSION 5</b>	<b>2:20pm – 3:20pm</b>	<b>CHILDREN DISMISSED</b>

*(On the last day of each term students will be dismissed at 2:30pm)*

### Supervision Before and After School

Staff are not required to be on yard duty until 8:45am. Students arriving at school prior to 8:45am may be taken to the Outside of School Hours Care Centre for supervision at a cost to families. Supervision of students in the yard is provided in the morning from 8:45am and at the end of the day until 3:35pm. Any children not collected by this time will be taken to the office to await collection. When students are dismissed at the end of the day, they should either wait in the yard until collected by parents or travel straight home if walking or riding. On arrival at school, students are to make their way straight to their classrooms to engage in our 'readiness for learning' routine. Students arriving after 9:05 am must report to the administration office to be checked-in and receive a 'smiley face' to take to class.

### Arrival and Departure of Children in Cars

When dropping off and/or picking up children at the front of the school, please do not park in the gateways, so that access to and from the school ground is maintained at all times. Please ensure that

your child(ren) do not arrive at school prior to 8:45am and are collected after school no later than 3:35pm. If you are running late, please let the office know to avoid worry. For the safety of all children, the staff car park is not to be used for entering or leaving the school by parents and/or students.

## Leaving the School Grounds

Children are considered to be at school from the time they arrive at school, until they leave at the end of the day. No child is to leave the school grounds for any reason, without written/verbal parental consent or permission of a teacher and they must be signed out at the office.

## First Aid

The school provides a fully operational First Aid Room, staffed at all times during the school day by our First Aid Officer and office staff. All school staff are first aid qualified and will attend to the medical needs of students. If medication is to be administered at school, parents must complete the written instructions for the administration staff. Please see the administration staff to obtain the appropriate medical form. All medication is securely stored in the First Aid Room. **No child should have medication in their possession.**

## Absence from School (Medical/Illness, Family Holiday, etc)

As a Department of Education requirement, all student absences must be reported for auditing purposes. Please contact the school if your child will be absent, due to medical/illness reasons, family holiday, bereavement leave, etc. **Explanations are required from parents for all absences from school.** Please utilise the Sentral app, school email, written letter or phone call to assist with this process. Any absence other than illness or bereavement needs to be approved following a request to the School Principal.

## Sun Smart Policy

Miners Rest Primary School is a Sun Smart school. It is School Council policy that all children must wear a navy broad brimmed hat outside **from 1<sup>st</sup> Sept – 30<sup>th</sup> Apr.** Children without hats will be restricted to a designated area in the shade to avoid exposure to UV rays. Hats must have a broad brim but does not need to be a school logo hat. Peak caps do not provide adequate protection and should not be worn at school. ***As with all items of clothing, please label hats clearly with your child's name.***

## School Crossings

Flags are displayed at all three school crossings (Dundas Place, Albert Street and Howe Street) and each crossing is supervised by trained staff, before and after school. Children must be encouraged to take care at all times if travelling to or from school unsupervised. If crossing a main road, the school crossing **must** be used.

## Riding to School

Parents should consider the riding ability and road sense of children before allowing them to ride to school unsupervised. Bicycles must enter and leave the school grounds from the south end of the turf

oval at the bike compound, not from the front gate. Students must walk their bike along the path when arriving and leaving the school. It is law and School Council policy that cyclists are to wear helmets. Security of bicycles is not a school responsibility.

## Lunch Orders

Lunch orders are available throughout the term on Monday and Thursday. All orders and payment for lunches are processed through the Qkr! App, payment by cash will not be accepted.

## Inappropriate Items at School

Parents are asked to ensure that inappropriate items or potentially dangerous toys (pocketknives, toy guns, skateboards, baseball bats, etc) are not permitted at school. Parents are also asked to monitor books or magazines that children bring to school to ensure they do not contain inappropriate adult content. Chewing gum should not be brought to school, as it causes considerable damage and mess, and cosmetic make-up is strongly discouraged.

## PARENTAL INVOLVEMENT

Parental involvement is an integral part of your child's learning and is essential to the success of many activities at school. The weekly newsletter, and Miners Rest Primary School & Kindergarten Facebook Page, regularly contains information on many opportunities for you to be involved. Parent involvement at our school requires a current Working with Children Check. This documentation must be presented and recorded at the school administration office.

## School Council

The Miners Rest Primary School Council is the official governing body of the school. Membership consists of elected parents and staff representatives. The Principal is the Executive Officer of the School Council. Annual elections to fill vacancies are conducted at the start of each year. Regular meetings are held at least twice each term. Meeting dates and times are notified on the school newsletter and calendar. Agenda items for consideration at School Council can be raised with the Principal or School Council members at any time. An Open Meeting is held each year, in September, where the school community is invited to attend.

## Parents and Friends Association (PFA)

The PFA serves the very essential role as the school's major fundraising organisation, as well as providing benefits for all students such as special lunches. Funds raised by the PFA help to improve the school environment and provide resources for all students. **Without their efforts, all parents would have to meet these costs.** All parents, friends and members of the community, are cordially invited to attend their meetings at school and join in or support the various activities throughout the year. Meeting dates and times are advertised on the school newsletter and calendar.

## Parents' Role in the School

We recognise that not all parents have the time to assist at the school, but if you are able to spare some time, your assistance would be encouraged and greatly appreciated. Some of the ways in which you can help out are as follows:

- Classroom helpers
- Working Bees
- Sharing your interests or expertise with students
- Assist in the Library
- Support social functions and fundraising activities.
- Take part in parent programs which are organised from time to time.

The easiest way to become involved in our school is to let the classroom teacher know of your interest and availability.

## [COMMUNICATION PLATFORMS/SCHOOL APPS](#)

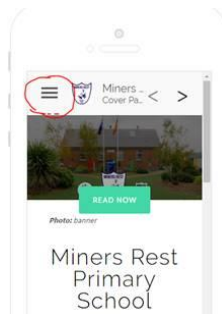
### Miners Rest Primary School - [miners.restps@education.vic.gov.au](mailto:miners.restps@education.vic.gov.au)

This is the school email address. Parents are welcomed to communicate with staff through this platform. Ensure that you have clearly stated which staff member the communication is intended for, and our friendly administration staff will ensure the message is delivered.

### School Newsletter

Every Wednesday, the school newsletter is published by **iNewsletter**, at which time an email will be sent to your subscription email. To subscribe to iNewsletter please follow the link <http://inewsletter.co/vggEWv/latest> How to subscribe for the newsletters:

1. Click on the menu on the top left as shown in the below picture.



2. Under Subscribe to our newsletter, enter your name and email address and click subscribe. It's that simple!!





## Miners Rest Primary School Website: [www.minersrestps@vic.edu.au](http://www.minersrestps@vic.edu.au)

Please take a moment to look at our school website, where you will find key documents, school policies and relevant information. This platform also is an avenue to book a tour of our school and access an enrolment form.

## Seesaw App

Staff communicate 'real time' work samples and interactive communications from each classroom via our Seesaw App (Kindergarten – Year 6). Staff regularly communicate learning celebrations, news from the classroom and keep families abreast of student development and milestones. Please note, this is not the formal communication platform for parents and teacher to converse, but rather a sharing of learning experiences and events.

## Sentral App

The Sentral Parent app has been designed for parents to be more informed and in control of information. This app is essential in order to; submit student absences, obtain your child's academic reports, access term calendars and monitor and manage all aspects of your child's education and interaction with our school. All new families will receive their unique Family/Student Key when their child(ren) commence at our school, with instructions on how to download the Sentral App on your personal phone/device.

## Qkr! App

Qkr! App is the secure and easy way to order and pay from your phone/device at a time and place that suits you. This app is used for lunch orders, fundraising (including Mother's and Father's Day Stalls, Pie Drives etc.)

**Step 1 Download Qkr!**  
on your Android phone or iPhone. iPad users can download iPhone app

**Step 2 Register**  
Select your Country of Residence as 'Australia' and follow the steps to register

**Step 3 Find our school**  
Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

**Step 4 Register your children**  
When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

**Add your children's details in Student Profiles**

**Order meals**

**Search for our school name**

**Select 'Add student profile'**

**Add each child's details**

**Manage each child's details in Student Profiles**

**Select a menu from our canteen**

**Tap the green box to view your receipt or to cancel an order**

**Select a date for a child and order a meal**

**Tap 'Repeat order' to copy all paid orders from one week to the next**

**Tap to change the date you are ordering for**

**Tap to change the child you are ordering for**

**Tap 'Checkout' then confirm and pay**

All school apps are free to download on your personal phone/device that have numerous capabilities. Please take advantage of these apps and utilise them as required. If you require assistance or have any questions/concerns, please contact the administration office.



## SCHOOL UNIFORM POLICY

The Miners Rest Primary School Council developed a compulsory school uniform policy to be consistent with DET revised guidelines in September 2010. A compulsory dress code and wearing of a uniform has many benefits for the students, families and school. Second-hand uniforms are available from the school. Families experiencing difficulty may seek assistance by speaking with the Principal. **School uniforms are available from: Beleza Uniforms, Bolton's and Crockers.**

### School Uniform Options

The following options for school uniform items are available for both boys and girls:

- Navy blue shorts and/or track pants
- Navy blue windcheater/rugby top with school logo
- Blue and white check dress
- Light blue t-shirt or polo top with logo
- Navy broad brimmed hat (must be worn from September 1 through until April 30). For safety reasons, hats with drawstring cords are not recommended, as these could pose a choking hazard
- Appropriate footwear e.g., runners, sneakers, leather shoes, boots, etc. (Open toed sandals or thongs are not permitted for safety reasons).

Jewellery which poses a hazard e.g., long chains, hoop earrings, are not recommended. If there are concerns for safety, students may be asked to remove them.

### When the School Uniform Policy Applies

The compulsory school uniform applies:

- While students are at school (from arrival in the morning until departure at night)
- When students are involved in school activities or excursions away from the school.

Exceptions to this are:

- Special activity days e.g., dress up days, theme days, some school camp activities.

Parents will be notified in advance if an activity requires a modification to our school uniform or of other casual dress days, which are held from time to time.

Students who are out of uniform for any reason, need to bring a note to school explaining the reason. Parents of children who are consistently out of uniform will be contacted by the Principal.

## CURRICULUM OBJECTIVES

Miners Rest Primary School provides an eight/nine-year sequential program for all students based on Victorian Department of Education and Training (DET) guidelines. The Victorian Curriculum has been progressively introduced in all Victorian schools as the basis for teaching, assessment and reporting. The Victorian Curriculum has four Key Targets: Learning for life; Happy, healthy and resilient kids; Breaking the link; and Pride and confidence in our schools. It also has some Key Points of Development in the areas of English, Mathematics, Science, Humanities, Arts, Physical Education, Languages, Digital Technologies, Respectful Relationships & Social and Emotional Capabilities. There are different priorities in these areas at different stages of a child's learning. For information about the Victorian Curriculum, please see: <http://victoriancurriculum.vcaa.vic.edu.au/>

### Literacy and Numeracy Programs

The Department of Education (DE) has developed highly effective approaches to the development of literacy and numeracy skills. We ensure that teachers receive ongoing opportunities to update their skills and that the programs and teaching offered to your child at Miners Rest are of the highest quality.

### Specialist Programs

Our Specialist teaching areas of Physical Education, Visual & Performing Arts and STEM are led by specialist staff, trained in these areas. Specialist sessions are undertaken weekly and comprise a total of four hours.

### Excursions and Camps

During the year, all students will take part in excursions and other activities as part of the curriculum. These activities are planned to compliment class work, with clear educational outcomes in mind. They not only broaden a child's educational experiences, but also have great social benefits. Excursions are approved by the Principal and School Council and require a permission form signed by parents. **Payment prior to excursions is required.**

**Foundation – Year 6 Curriculum based Incursions/Excursions**

**Year 2** Day Trip

**Year 3** Cave Hill Creek Camp, Beaufort

**Year 4** Wyuna Camp, Queenscliff

**Year 5** Roses Gap Camp, Roses Gap

**Year 6** Urban Camp, Melbourne

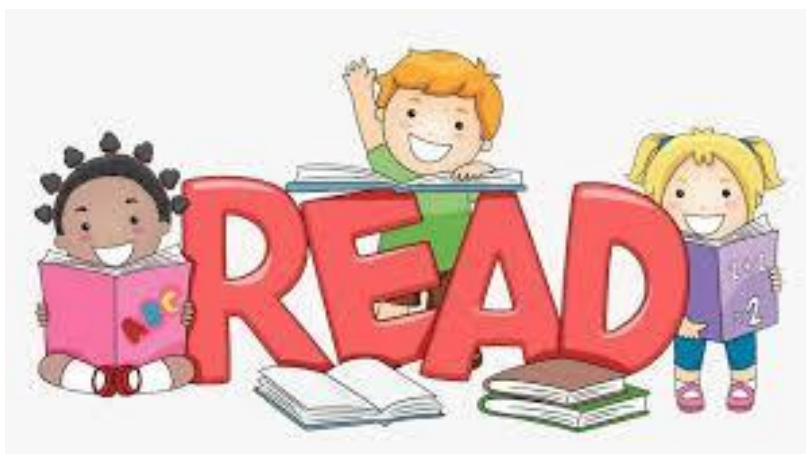
## Individual Needs of Students

Some students experience challenges at times throughout their education, while others have particular skills and talents. Our school is proud of the individual assistance we provide to students, supporting individual strengths and needs. We offer individualised programs at a child's point of need, with trained staff offering specific expertise across the school.

## Home Reading and Homework

Homework helps to reinforce work covered at school, encourages involvement of parents in your child's learning and develops routines and responsibility, which is important in later education. Please encourage your child by setting aside time and a place to do this and by sharing with your child what they are doing.

Foundation – Year 6 students undertake reading practice at home daily, with high interest levelled books. Instructional Reading levels and skill development is focused upon at school. Students in Years 3 – 6 intermittently undertake homework requirements under the areas of Humanities, Maths, Writing and Spelling.



## SCHOOL WEBSITE 2024

In compliance with the Department of Education Child Safe Standards - Victoria, our policies can be accessed via our website, are available through the Administration Office in hard copy and provided across the year through the newsletter. A consultation process with our families, in relation to our school policies, is conducted once every two years.